Intern Knowledge Management / Learning & Development (m/w/d)*

**Location**
Munich

**Your tasks**
- Design concept and support implementation of modern tool-based knowledge management (incl. learning and development)
- Analyze existing knowledge management concept and identify potential for improvements (in terms of content, methodology and technology).
- Technologically advance the current knowledge management approach, by tapping into new knowledge sources and exploiting Generative AI and Large Language Models.
- Systematically identify opportunities to better support Munich Re's Underwriters by knowledge development and knowledge transfer.
- Actively participate and co-lead in projects for the digitalization of processes of modern knowledge management.
- Support the planning and preparation of technical trainings and development measures (on-site, virtual and hybrid).
- Actively collaborate and co-lead in projects for the digitalization of processes of in-house learning and development measures (training needs analysis, creation of skill profiles, conception of new training offerings).
- Support the ongoing operation of the department.

**Your profile**
- Relevant studies (communication sciences, organizational psychology, pedagogy, etc.) or first experience in learning and development.
- Strong understanding of digital technologies and tools (esp. communication tools), understanding of AI solutions is an advantage.
- Experience with Microsoft Sharepoint, O365.
- Independent, diligent and structured way of working.
- Strong focus on producing tangible results.
- Very good analytical and problem solving skills.
- Team player and good communicator.
- Very good English skills, German skills are an advantage.

**About us**
As the world's leading reinsurance company with more than 11,000 employees at over 50 locations, Munich Re introduces a paradigm shift in the way you think about insurance. By turning uncertainty into a manageable risk we enable fundamental change. Join us working on topics today that will concern society tomorrow, whether that be climate change, major construction projects, medical risk assessment or even space travel. Together we embrace a culture where multiskilled teams dare to think big. We create the new and the different for our clients and cultivate innovation. Sounds like you? Push boundaries with us and be part of Munich Re. Our employees are our greatest strength. That's why we offer them a wide range of benefits.

Unlock your potential
- Diversity, Equity & Inclusion: we embrace the power of differences and are convinced that diversity fosters innovation and resilience and enables us to act faster and better.
- Continuous Learning: we believe that continuous learning is a key differentiator and critical for building new skills and accelerating growth.
- Career Mobility: we actively support career mobility, and our strong global and regional presence offers a wealth of career growth opportunities for you.

Apply now!